

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> 02-01-2023	<b>PREPARED BY:</b> Craig Erdman, PE Dir. /Cnty. Engr.
<b>Meeting Date Requested:</b> 02-14-2023	<b>PRESENTED BY:</b> Craig Erdman, PE Dir. /Cnty Engr.
<b>ITEM:</b> (Select One) <input checked="" type="checkbox"/> Consent Agenda <span style="float: right;">Brought Before the Board <b>Time needed:</b></span>	
<b>SUBJECT:</b> Certification of the 2023 Road Levy and Estimated Revenue to County Road Administration Board (CRAB)	
<b>FISCAL IMPACT:</b> Required Report to maintain RATA funding eligibility.	
<p><b>BACKGROUND:</b> WAC136-150-021 requires that all Counties submit a certification showing the amount of the road levy fixed and the amount, if any, budgeted for traffic law enforcement and any other purpose from diverted road levy for the coming year no later than March 1<sup>st</sup> of each year.</p> <p>The attached form shows the maximum allowable levy, subtracts the levy shift amount and establishes the actual road levy. The form also includes a line item for the estimated amount budgeted for Traffic Law Enforcement.</p> <p>CRAB provides digital forms to submit this information. The information was completed by the Franklin County Assessor's Office and the County Engineer and will be submitted to CRAB. The digital form requires a hard copy certification signed by the County Engineer and the Chairman of the Board of Commissioners to be submitted to CRAB..</p>	
<b>COORDINATION:</b> Calculations were provided by Fennie Ho of the County Assessor's Office. Electronic forms to be submitted to the County Road Administration Board by Craig Erdman, PE – Director/County Engineer, upon signature.	
<b>RECOMMENDATION:</b> Recommend the Commissioners approve the resolution authorizing the Chairman to execute the Digital Submittal Certification for the Road Levy Certification for 2023.	
<p><b>ATTACHMENTS:</b> (Documents you are submitting to the Board)</p> <ol style="list-style-type: none"><li>1. Resolution – Digital submittal certification of the 2023 Road Levy Certification and Estimated Revenue Produced</li><li>2. Certification of the 2023 Road Levy, and Estimated Revenue Produced (CRAB Worksheet)</li><li>3. Digital Submittal Certification - County Road Administration Board for 2023 Road Levy Certification (CRAB Form)</li></ol>	
<p><b>HANDLING / ROUTING:</b> (Once document is fully executed it will be imported into Document Manager. Please list name(s) of party(s) that will need a pdf.)</p> <p>Original : Clerk of the Board Karin Milham</p> <p><b>Original Signed Digital Submittal Certification</b> to be returned to Director/County Engineer for processing.</p>	

*I certify the above information is accurate and complete.*

Name: Craig Erdman, PE

Title: PW Director/County Engineer

**FRANKLIN COUNTY RESOLUTION \_\_\_\_\_**

**BEFORE THE BOARD OF COMMISSIONERS OF  
FRANKLIN COUNTY WASHINGTON**

**DIGITAL SUBMITTAL CERTIFICATION OF THE 2023  
ROAD LEVY CERTIFICATION  
AND ESTIMATED REVENUE PRODUCED**

**WHEREAS**, WAC136-150-021 requires that every county legislative authority submit a certification showing the amount of the road levy fixed and the amount, if any, budgeted for traffic law enforcement and any other purpose from diverted road levy for the coming year to the County Road Administration Board no later than March 1<sup>st</sup> of each year; and

**WHEREAS**, the certification has been prepared and will be digitally submitted to the County Road Administration Board; and

**WHEREAS**, the County Road Administration Board requires certification of the Digital Form to be executed by the County Engineer and the County Legislative Authority; and

**WHEREAS**, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County.

**NOW, THEREFORE, BE IT RESOLVED** that the attached Certification of the 2022 Road Levy, and Estimated Revenue Produced is hereby approved by the Board; and

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign the attached Digital Submittal Certification for 2023 Road Levy Certification on behalf of Franklin County.

**APPROVED** this 14<sup>th</sup> day of February, 2023.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

Attest: \_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Member

Originals: Clerk of the Board

Copy: Public Works Department

**Franklin County  
Calendar Year 2023  
Digital Submittal Certification  
for Forms Due March 1st**

The documents checked below are hereby submitted from Franklin County for the review and acceptance of the County Road Administration Board.

Road Levy Certification for 2023

I hereby certify that the above reports are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with WAC 136-04. By my signature below, I acknowledge that I am signing all the documents indicated by the checked boxes.

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**Chair / Executive Signature**

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**Date**

*Craig Erdman*

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**County Engineer Signature**

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**Date** *2/1/2023*

**Franklin County**  
**Certification of the 2023 Road Levy and Estimated Revenue Produced**  
**WAC 136-150-021**

	<b>Total County Valuation:</b>	\$13,800,124,462
	<b>Road District Valuation:</b>	\$3,745,881,977
<b>Highest Lawful Road Levy:</b> Line I, Highest Lawful Levy Calculation form, DOR form REV 64-0007 (7/30/2019)		\$3,934,639
<b>County Road Levy Shifted to Current Expense</b> (per RCW 84.52.043):		\$350,000
<b>Adjusted Highest Lawful Road Levy:</b>		\$3,584,639
<b>Actual Adopted/Established Road Levy:</b> (Levy Fixed in Accordance with RCW 36.40.090) <u>Do not include any refund levy amounts</u>		\$3,441,854
<b>Banked Capacity to Carryover to 2024:</b> (Road District Only)		\$142,785

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**County Road Property Tax Revenues Diverted For Other Unincorporated Purposes in Accordance with  
RCW 36.33.220, RCW 39.89, or RCW 84.55.050:**

<b>Service to be Provided</b>	<b>Diverted \$/Thousand Diverted Levy Amount</b>	
<b>Total Diverted Road Levy:</b>	<b>\$</b>	<b>\$0</b>
<b>Road Levy Revenue Remaining for Roads</b> (RCW 36.82.040)	<b>\$0.918837</b>	<b>\$3,441,854</b>

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**Road Funds Budgeted to be used for Traffic Law Enforcement**

Traffic Law Enforcement Funded Through Operating Transfer (per agreement): \$0  
Traffic Law Enforcement Funded Through Direct Payment (cost reimbursement): \$0  
**Total Budgeted Road Fund Expenditures for Traffic Enforcement: \$0**

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**Reporting of Diverted Road Levy and budgeted Road Fund Expenditures for Traffic Law Enforcement amounts are both required in order to ascertain county eligibility for RATA funds. (see [WAC 136-150-030](#))**

**Note:** WAC 136-150-021 provides that “The CRABoard will request that every county legislative authority submit a certification showing the amount of the road levy fixed and the amount, if any, budgeted in accordance with RCW 36.33.220 for traffic law enforcement and/or any other purpose from diverted road levy no later than March 1st of each year”.